**Accident / Damage Policy**

1. In case of Accident make sure, that you and other involved are Okay and then call 911. Report it and get a police report and the name and phone number of the police officer.

2. Take the others party information:

* Driver’s License information /picture
* Phone number (if possible)
* Insurance information /picture (Insurance name, phone number and policy number)
* Vehicle license plate information /picture
* Pictures of the others vehicle damage
* Pictures of your trucks damage
* Pictures of the road
* Names and phone number of other passengers or witnesses

3. Call the office and report the accident and provide all that information above.

4. If you are taken to the hospital for further checkup, take with you Quest Diagnostic Company form with you provided from the office.

5. If you fail to call the police and get police report, get the others party personal, insurance information or pictures of the damages. You might be liable for paying for part or all damages or other expenses not covered by the insurance.

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 Drivers signature